# Bicycle Board: June 2016 General Meeting

**Date:** Thursday, June 2, 2016 **Time:** 6:30pm-8:30pm **Location:** Public Safety Building, Training Room 1

**Timekeeper:** \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work |
| 6:35 PM | 5 | Agenda | Drew | May minutes approved, June agenda finalized |
| 6:40 PM | 50 | Bicycle Parking Ordinance Workshop | Jonathan W. | Latest ordinance draft defended; planning commission and general public questions answered; difference between storage and parking underlined |
| 7:30 PM | 10 | Ripe Banana Issues | Drew | Issues identified and plan to address them defined |
| 7:40 PM | 5 | Engineering | Damien | Status of outstanding projects reported, expected dates adjusted |
| 7:45 PM | 5 | SLM / BMUFL Grant Update | Damien | Board informed of recent updates, new target dates set |
| 7:50 PM | 10 | GSO Grant Application | Chip | Application dates communicated, educational project(s) decided, application assigned, and workers identified |
| 8:00 PM | 10 | Open Action Items | Drew | Items reviewed, closed, and/or due date adjusted |
| 8:10 PM | 10 | New Action Items | Drew | List open items, responsible person, dates |
| 8:20 PM | 5 | Next Month’s Agenda | Drew | Draft July Agenda |
| 8:25 PM | 5 | Meeting Evaluation | Drew | Solicit feedback; how to improve future meetings |
| 8:30 PM | - | Meeting Adjourned | Drew |  |

**Read-aheads 1)** May Minutes **2)** Most Recent Parking Ordinance

**In Attendance:** Drew Gatlin, Chip Wamsley, Christina Hunt, Brian Ricketts, Janessa Pyles, Dave Blosser, William Blosser, Bill Kawecki, Michael Shuman, Carol Pyles, Bill Petros, Sam Loretta, Bridget O’Meara, Harry Grandon, Jonathan Nellis, Jonathan Rosenbaum, John Whitmore, Chris Fletcher.

1. Minutes & Agenda
	1. Meeting called to order by Bicycle Board chair Drew Gatlin at 6:34pm. H. Grandon moved to approve May minutes; C. Wamsley seconds. All in favor. Motion carried at 6:34pm.
	2. Proposed change to agenda – using time scheduled for engineering updates for the discussion with the planning commission and to discuss a grant application. C. Wamsley moved to approve these changes; J. Nellis seconds. All in favor. Motion carried at 6:35pm.
2. Bicycle Parking Ordinance Workshop
	1. Background and context – Chris Fletcher from the City of Morgantown opened workshop with the background and context
		1. Bicycle Board members worked with John Whitmore from the City of Morgantown to develop a proposed ordinance for long and short term bicycle parking. The Planning Commission had this item on their May agenda and reviewed the proposed ordinance, but didn’t feel they had sufficient information and understanding to make a decision, so this workshop was arranged.
	2. Review of proposed ordinance – John Whitmore from the City of Morgantown
		1. Document given to the Planning Commission to review has two parts: the background and need for bike parking, and plans to meet that need. The MPO has a goal to have 5% of trips by bike by 2020. The proposed ordinance aims to create bike storage to support this goal by defining the requirements for developments of significant impact (DSI) and expanding the zoning areas covered by the proposed ordinance. The previous bicycle parking ordinance applied to the B4 zoning area and new residential developments. The proposed ordinance includes more zoning areas and retail and manufacturing developments as well.
	3. Discussion – Planning Commission members, Bicycle Board members, citizens in attendance
		1. One concern the Planning Commission had was that the proposed ordinance may be a “solution in search of a problem”; C. Fletcher and J. Whitmore reminded the Planning Commission that this ordinance supports Long Range Transportation Plan and Comprehensive Plan goals of increasing trips by bike to 5% of all trips by 2020. J. Selin and C. Wamsley spoke to the fact that young people are looking to relocate to areas where they can bike to work, and that bike parking is a major asset to them. B. O’Meara spoke about her experiences as a bike commuter in Morgantown, and how she has to bring her bike up stairs into her apartment (at risk of possible damage to carpet and walls) because there is no bike parking in her building. D. Gatlin acknowledged that most cyclists in the Morgantown area are recreational cyclists, but noted that even if they’re not commuting by bike, they still have bicycles that require storage. As mountain biking grows at the University Woodlot, White Park and Coopers Rock, people wishing to mountain bike will still need a place to store their bikes. C. Wamsley stated that there are about 8,000 bicycles per year sold in the Morgantown area; these bikes have to go somewhere. D. Gatlin informed the Planning Commission members of the grants that have already been awarded to expand and promote cycling in Morgantown, such as bike lockers at bus shelters, sharrow network around the city, Confident City Cycling classes, and drivers ed materials going to Monongalia County schools. Expanding available bike parking is another infrastructure development that will support the growth of cycling in Morgantown.
		2. Ordinance specific issues – Planning Commission noted that the requirement for long term bike parking in the proposed ordinance is much greater than the short term requirement; C. Fletcher addressed this by noting that this is similar to auto requirements. Formulas for calculating the number of spaces were based on the goal of 5% of trips by bike by 2020; the number of bike parking spaces required in the proposed ordinance was calculated from the auto parking requirements. Bike parking spaces are in addition to auto parking spaces and will not replace auto parking spaces. The proposed ordinance would affect new DSI because this is a way to start expanding bike parking without requiring past developments to retrofit. Developers affected by the proposed ordinance have flexibility to design the bike parking, and whether or not to charge for it.
		3. Biking in Morgantown – Planning Commission members asked Bicycle Board members about the safety and bikeability of Morgantown. D. Gatlin introduced the Bike Morgantown cycling map on the Bike Board’s website. C. Wamsley spoke to the growth of commuter cycling in Morgantown. Bicycle Board members brought up that cyclists are legally allowed to ride in the center of the lane, and plans for the sharrow network. One big concern is hills; plans have been underway for a climbing lane on Mon River Blvd, but this needs to be moved forward. University Avenue is undergoing redevelopment; hopefully this will make it more cycling friendly. B. Ricketts spoke about his experience moving to Morgantown and being a full-time bike commuter; it is possible, but you have to plan.
		4. Wrap up – C. Fletcher suggested that to wrap up, he and J. Whitmore will talk with Planning Commission members further to make sure their concerns are identified clearly and can be addressed. Planning Commission members requested that the Bicycle Board come up with the top 3-4 things they are hoping to accomplish with this ordinance for consideration. Goal is to have the proposed ordinance back on the July Planning Commission agenda for consideration.
3. Ripe Banana Issues
	1. New person started in Engineering department working with Damien Davis. D. Gatlin to invite her to July Bike Board meeting.
4. Governor’s Safety Office grant
	1. C. Wamsley in touch with Amy Boggs in Charleston; she sent him the grant application and invited the Bike Board to apply for funding. Deadline is in July. Funding can be used for educational programs. C. Wamsley and others will work on the application and submit. Funding will be requested to cover costs of additional Confident City Cycling classes, and possibly to develop a shorter, 3-hour bicycle safety course. Other items to include could be a cycling repair class in conjunction with Positive Spin; sharrow promotion and education, possibly another mailer; and other education items from a 2010 grant that was not awarded.
5. Open Action Items
	1. Reviewed action items from spreadsheet; several closed, dates adjusted on items still open.
6. New Action Items
	1. Jenny Selin to bring Safe Communities rep to next BB meeting – July 7th
	2. Jenny Selin to email about volunteers for July 4th parade
	3. Chip to finish and submit GSO grant by July deadline
	4. Harry will ask his mall designer to develop designs for stickers – July 7th
	5. Jonathan R. will pass on contact information about bike rodeo organizing to Brian R.
	6. John Whitmore will let Bike Board members know what he needs for further discussion with the Planning Commission
7. Closing
	1. B. Ricketts moved to adjourn meeting; H. Grandon seconds. All in favor. Meeting adjourned at 8:57pm.

**Year to Date Attendance**

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| **Member Name**  | **Jun 15**  | **Jul 15**  | **Aug 15**  | **Sept 15**  | **Oct 15**  | **Nov 15**  | **Dec 15**  | **Jan 16**  | **Feb 16**  | **Mar 16**  | **Apr 16**  | **May 16** | **Jun 16** |
| **Davis, Damien**  | ?  | X  |   | X  |   |   | X  |   |   |   |   |  |  |
| **\*Gatlin, John(Drew)**  | X  | X  | X  | X  |   | X  |   | X  | X  | X  | X  | X | X |
| **\*Gmeindl, Frank**  | ?  | X  | X  | X  | X  | X  | X  | X  | X  | X  |   |  |  |
| **\*Grandon, Harry**  | ?  | X  | X  |   |   |   | X  | ?  | ?  | X  |   | X | X |
| **\*Hunt, Christina**  |   |   |   |   |   | X  | X  | X  | X  | X  | X  | X | X |
| **\*Knabenshue, Traci**  | ?  | ?  |   |   |   |   |   |   |   |   |   |  |  |
| **\*Nellis, Jonathan**  | ?  | X  | X  | X  | ?  |   | X  | X  | u  | X  | X  |  | X |
| **\*Newcome, Marilyn**  | ?  | ?  | X  |   | X  | X  | X  | ?  | ?  | X  | X  | X |  |
| **\*Ricketts, Brian**  |   |   |   |   |   |   | X  | X  |   | X  | X  | X | X |
| **\*Rosenbaum, Jonathan**  | ?  | X  |   | X  | ?  | X  | X  |   | X  | X  | X  | X | X |
| **Selin, Jenny**  | ?  | ?  |   | X  |   | X  | X  | ?  | X  | X  | X  |  | X |
| **\*Shogren, Gunnar**  | ?  | ?  | X  |   |   |   |   |   |   |   |   |  |  |
| **\*Springston, Derek**  | ?  | ?  |   | X  | X  |   |   |   | X  |   |   |  |  |
| **\*Wamsley, Chip**  | ?  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X | X |
| **\*Watson, Matt**  |   |   |   |   |   |   | X  | X  | X  | X  |   |  |  |
| **Whitmore, John**  |   |   |   |   |   |   |   | X  | X  | X  | X  | X | X |
| **\*Zhang, Jing**  | ?  | X  | X  |   | X  | X  | X  | X  |   | X  | X  |  |  |
|   |   |   |   |   |   |   |   |   |   |   |   |  |  |
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|  **\*= Voting Member**  |   |   |   |   |   |   |   |   |   |   |   |  |  |
| **Black = Not Applicable** **Blank = Absent** **X = Present** **? = Unknown**  |   |   |   |  |  |  |  |  |  |  |  |  |  |