



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

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August 15, 2011

TO: Division Directors - DD, DT, BB
All District Engineers/Managers

FROM: Robert L. Pennington, P. E., Director
Program Planning and Administration Division

SUBJECT: 2011 Transportation Planning Conference

The 2011 WVDOT/MPO/FHWA Transportation Planning Conference will be held on September 20 - 22, 2011, at the Glade Springs Resort in Daniels, West Virginia. A variety of topics will be presented at this year's conference.

Attached, for your use and distribution, please find a copy of the draft agenda and the announcement for the conference. The announcement contains information about the conference and the facilities, as well as the registration information. As noted in the announcement, a dinner banquet with a special guest speaker is tentatively scheduled for the evening of September 20th. Additionally, a cookout is being planned for the evening of September 21st.

The attendee quota for each Division/District is as follows:

CP: 40 employees

DD: 7 employees

DT: 5 employees

BB: 1 employee

Districts: 2 employees each

Employees who wish to attend the conference can either register online at the link provided on the announcement, or mail in the registration form at the address listed. All employees who plan to attend the conference should register no later than September 6, 2011. Should you need additional information, please contact Mr. Bill Murray with our Program Planning and Administration Division, at (304) 558-9741.

RLP:Mh